

Please read the following questions carefully and answer them all providing additional information where required. If you need more space, please provide answers on a separate sheet of paper, clearly highlighting the question number. If you have any queries, please speak to your insurance agent.  
Please use CAPITAL LETTERS and BLACK INK.

**Proposer / Insured details**

1. Please provide the following information about the proposer:

Title

Family name

Forenames

Age	Occupation/Business	Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address (for correspondence)

Postcode

If the insured is different to the proposer (e.g. a trust or company name), please specify:

2. Are there any other residents you wish to include on this policy e.g. family members or resident staff living at the insured property? Please complete the sections for each individual to be included. Please continue on a separate sheet if you wish to add more than four individuals.

Full name	Age	Relationship to proposer	Occupation/Business	Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Property to be insured**

3. Address of the property to be insured (if different to address above):

Address

Postcode

4. Year of construction

5. Floor area Main building:  m<sup>2</sup> Outbuildings:  m<sup>2</sup>

6. What type of property is it?

House  Flat or apartment - which floor is it situated on?  of

7. Is the property in whole or in part officially recognised as being of historical or cultural interest?  
(for example, a 'monument historique' in France or classified 'Bella Arti' in Italy)

Yes  No If Yes, please give details in question 8.

8. Please give a brief description of the property:

9. What is the type of residence?

Main residence  Secondary Home - how many weeks a year is it occupied?

**Theft Security**

10. What type of theft alarm is the property fitted with?

None  Bells only  Connected to a central station or key holders

11. Is the alarm maintained under an annual contract?

Yes  No

12. Manufacturer and make of the alarm:

**Fire Security**

13. What type of fire/smoke alarm is the property fitted with?

None  Bells only  Connected to a central station or key holders

**Other Security**

14. Do you employ domestic staff?

Yes  No If Yes:  Daytime only  Resident on the property

15. Is the property fitted with a safe?

Yes  No Cash rating:  LPC/CEN Grade:

16. Please give the manufacturer, model, age and weight of the safe and state if mounted in wall, floor or freestanding:

17. Are all final exit doors are fitted with locks, and all accessible patio doors, French windows, windows, fanlights and skylights are fitted with locks, bars or shutters?

Yes  No

18. Is the property protected by any other means?

Yes  No

19. If you have ticked any of the shaded boxes in questions 14-18 please provide details below:

**Construction  
and use**

20. Are all the buildings built of brick, stone or concrete and roofed with slate, tile, asphalt, metal or concrete and in good condition and repair?  
 Yes  No
21. Is more than 10% of the roof surface flat?  
 Yes  No
22. Are all the buildings in an area which is free from flooding and not in the vicinity of any rivers, streams or tidal waters?  
 Yes  No
23. Are all the buildings free from cracks and free from signs of subsidence, landslip or heave and as far as you are aware never been monitored for or damaged by subsidence, landslip or heave and not in an area where there is subsidence, landslip or heave?  
 Yes  No
24. Are the buildings used for any business or professional purposes or open to the public (other than holiday lets)?  
 Yes  No
25. Are the buildings rented or let to people other than your family or friends?  
 Yes  No
26. Is the property left unoccupied for periods exceeding one year, awaiting sale or being renovated?  
 Yes  No
27. If you have ticked any of the shaded boxes in questions 20-26 please provide details below:

**Amounts to  
be insured**

28. All the amounts to be insured must be stated in a single currency. This is also the currency in which you will have to pay your premium. Unless you specify a currency below we will use Pounds Sterling.  
 Currency applicable to this insurance:

Euros (EUR)  Pounds Sterling (GBP) Other – please specify:

**Section A - Buildings, fixtures and fittings, tenant's improvements**

Please provide the full cost of reconstruction (not the current market value) excluding architects fees:

29. Main building
30. Outbuildings not attached to the main building, perimeter walls, retaining walls, terraces, patios, hard tennis courts, swimming pools, driveways, footpaths and other structures not used for living purposes.

31. Fixtures and fittings/tenant's improvements. If it is not your responsibility to insure the buildings, you still need to insure any improvements you have made (such as, kitchens, bathrooms, air-conditioning or flooring) as these may not be covered by the buildings policy.

32. Do the amounts insured represent the full cost of reconstruction?  
 Yes  No If No, what is the total cost of reconstruction:

**Section B - General Contents**

Please provide the total cost to replace all items at today's prices, not necessarily the amount you paid for the item. You should include all household goods such as furniture, fine art, antiques, domestic appliances, clothing, books and CDs, gardening equipment, televisions and other electronic equipment.

33. General contents

34. Outdoor items

**Excesses**

36. You can choose from a range of higher excesses (the initial amount you pay for each claim on your policy for each section of cover) in return for a lower premium. Please tick the amount required for each section.

	Minimum available	£250 (€375)	£500 (€750)	£1,000 (€1,500)	Other (specify)
Buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Contents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

**Previous insurance**

37. Names of previous insurers and brokers (if any):

38. Date of expiry of previous policy:

39. Has any insurer declined to accept, cancelled, refused to continue or agreed to continue cover only on special terms any insurance for the proposer or any other person to whom this insurance would apply?

Yes  No If Yes, please provide details:

**Losses**

40. Has the proposer or anyone whose property is to be insured, sustained any loss or damage during the last 5 years which would have been covered by this type of insurance had it been in force?

Yes  No

If YES, please provide the following details:

Date of loss  Amount of loss

Circumstances of loss

Action taken to prevent a similar loss occurring again:

**Other information**

41. Have you or any other person residing with you ever been convicted of, or charged with, any offence (other than driving offences) or entered into an arrangement with creditors, or are you or they bankrupt?

Yes  No

If Yes, please give details:

42. Are there any other factors affecting this insurance of which you are aware?

Yes  No

If Yes, please give details:

**DECLARATION**

You must read this before signing below.

To the best of my knowledge and belief the information provided in connection with this proposal, whether in my own hand or not, is true and I have not withheld any material facts. I understand that non-disclosure or misrepresentation of a material fact will entitle us to void this insurance.

To avoid any doubt, a material fact is one likely to influence acceptance or assessment of this proposal by us. If you are unsure whether a fact is material or not you should still disclose it in question 39.

I understand that the signing of this proposal does not bind me to complete the insurance but agree that, should a contract of insurance be concluded, this proposal and the statements made in it and the information provided in connection with it will be relied upon by us in deciding whether to accept this insurance.

Signature

Date

You should keep a record (including copies of any letters) of all information supplied to us for the purpose of entering into this insurance. A copy of your completed proposal will be available (on request) provided the insurance is effected.

You must inform us of any change in circumstances which will materially affect this insurance. If you are in any doubt you should consult your insurance agent.

By signing this Hiscox Proposal Form you consent to Hiscox using the information we may hold about you for the purpose of providing insurance and handling claims, if any, and to process sensitive personal data about you where this is necessary (for example criminal convictions). This may mean we have to give some details to third parties involved in providing insurance cover. These may include insurance carriers, third-party claims adjusters, fraud detection and prevention services, reinsurance companies and insurance regulatory authorities. Where such sensitive personal information relates to anyone other than you, you must obtain the explicit consent of the person to whom the information relates both to the disclosure of such information to us and its use by us as set out above.

The information provided will be treated in confidence and in compliance with the Data Protection Act 1998. You have the right to apply for a copy of your information (for which we may charge a small fee) and to have any inaccuracies corrected.

The parties are free to choose the law applicable to this insurance contract. Unless specifically agreed to the contrary this insurance shall be subject to English Law. Any enquiry or complaint should be addressed in the first instance to your insurance agent.

If you are not satisfied with the way a complaint has been dealt with you may ask the Ombudsman to review your case without prejudice to your rights in law.

The address is: Financial Ombudsman Services, South Quay Plaza, 183 Marsh Wall, London E14 9SR. Telephone: 0845 080 1800 Email: [info@financial-ombudsman.org.uk](mailto:info@financial-ombudsman.org.uk)

James Hampden Insurance Brokers is an independent intermediary, authorised and regulated to arrange general insurance in the UK, and in any EU state, by the Financial Services Authority (FSA) under reference number 306597. The address from where we will conduct business with you is Sovereign House, Brooklands Park, Smisby Rd, Ashby de la Zouch, Leics. LE65 2JH.

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